

## Evaluation Plan

Formative Evaluation Question	Type of Question	Data Collection	Data Analysis Methods	Expected Outcome (what is a measure of success)	Timeline	Who Evaluates
1. Did the ELSI K-3 Program provide training for teachers (regular and special education) to use the ELSI K-3 (Read Well & Language for Learning) curriculum?	Formative, Short term objective	Training curriculum Training Invitation and Agenda Training Dates Training Attendance	Document Analysis	Curriculum is available. Staff required to attend were present at the training.	Week after the training event.	SSIP TEAM
2. Did the ELSI K-3 (Read Well & Language for Learning) Program provide training (regular and special education) to use Read Well lesson?			Document Analysis	Curriculum is available. Staff required to attend were present at the training.	Week after the training event.	SSIP TEAM
3. Were the teachers trained (regular and special education) on the pre and post assessment tests for Read Well program instruction?			Document Analysis	Pre and post assessment tests utilized & submitted on timely matter. Staff require to attend and be present at the meeting	Week after the training event.	SSIP TEAM
4. Did ELSI K-3 (Read Well & Language for Learning) staff train specialist to become coaches and mentors for teachers implementing the Read Well program?	Formative, short term objective	Training for Read Well Coaches Training for Read Well Mentors Training  Invitation And Agenda  Training Dates  Training Attendance	Document Analysis	Teachers complete training and begin coaching S complete training and begin mentoring Peer coaching Spot checks Resource specialists require to attend and be present at trainings be meeting	Week after the training event.	SSIP TEAM
6. Were the teachers (regular and special education), principals, Educational Specialist parents trained on the revised IEP manual?	formative, short term objective	training revised IEP manual  Training Invitation And Agenda  training Dates Training Attendance	Document analysis	Training on revised IEP manual completed  Staff require to attend and be present at the meeting	Week after training event	SIP Core Team, Sped Program Directors
7. Was training held for teachers (regular and special education), principals, educational specialist on using the IEP rubric?	formative, short term objective	training revised IEP manual  Training Invitation And Agenda  training Dates Training Attendance	Document analysis	IEP rubric available & utilized  Staff require to attend and be present at the meeting	Week after training event	SIP Core Team, Sped Program, Program Directors

8. Were the teachers (regular and special education), principals, educational specialist trained on classroom accommodations for instruction and for assessment of students with disabilities in the Read Well language program?	formative, short term objective	training revised IEP manual  Training Invitation And Agenda  training Dates Training Attendance	Document analysis	Accommodations manual available & used in classrooms  Staff required to attend accommodations training	Week after training event	SSIP Core Team, Sped Program Directors
9. Did the Program Directors, specialist coach and mentor teachers in the writing of the SMART IEP goals and objectives?	Formative, short term objective	Observation log Survey of teachers	Document analysis	SMART IEP goals & objectives written by teachers in IEP summary  Staff required to attend and be present at THE MEETING	Upon completion of training Quarterly	SSIP Core Team, Sped Program Directors
10. Did training occur for parents on awareness regarding the SSIP and the ELSI K-3 (Read Well and Language for Learning) Program?	Formative, short term objective	Parent SSIP & Read Well awareness training  Training Invitation And Agenda  Training Dates  Training Attendance	Document analysis	SIP & Read Well awareness training for parents attendance log  Parents invited to attend and be present at the meeting	Week after training event	SSIP Core Team, Sped Program Directors
11. Were Parents invited to attend other professional development activities regarding IEP development? (see above)	Formative, short term objective	Parent training for IEP development  Training Invitation And Agenda  Training Dates  Training Attendance	Document analysis	Parent training for IEP development attendance log  Parents invited to attend and be present at the meeting	Week after training event	SSIP Core Team, Sped Program Directors
12. Did General and special education staff participate together, on all ELSI K-3 (Read Well and Language for Learning) professional development activities?	Formative, short term objective	GenEd & Sped participated in all Read Well professional development Training  Invitation And Agenda Training Dates Training Attendance	Document analysis	GenEd & Sped DL professional development continuous and ongoing  Staff require to attend and be present at the meeting	Week after each training or activity event	SSIP Core Team, Sped Program Directors
13. Did Special Education staff collaborate with General Education to provide ongoing technical support on	Formative, short term objective	Technical support on IEP manual, IEP rubric and student accommodations	Document analysis	Technical support on IEP manual, IEP rubric and student accommodations	Week after each training or activity event	SSIP Core Team, Sped Program Directors

professional development for IEP manual, IEP rubric, and student accommodation?		Training Invitation And Agenda  Training Dates  Training Attendance		Staff require to attend and be present at the meeting		
14. Did Special education develop communication strategies among pilot schools, SSIP Core Team, ELSI K-3 (Read Well and Language for Learning) Program staff, Division of Curriculum and Instruction, and special education staff (Professional Learning Community around the Read Well and Language for Learning Program).	Formative, short term objective	Professional Learning Community participant listing  The developed communication protocol and procedures Meeting Attendance	Document analysis	Professional Learning Community developed & Staff require to attend and be present at the meeting	May and June, 2023 for the development of the communication protocol and procedures  Quarterly to evaluate face to face meetings	SSIP Core Team, Sped Program Directors
15. Was there a commitment between schools, Division of curriculum and instruction, and special education division to participate on SSIP activities (Letter of Commitment)?	Formative, short term objective	Commitment between ELSI K-3 (Read Well and Language for Learning), schools, DCI, SPED Letter of Commitment	Document analysis	Agreement signed between, schools, DCI & SPED	June 2023  Renewed every 5 years	SSIP Core Team, Sped Program Directors
16. Did the SSIP Core Team manage the implementation of the SSIP activities?	Formative, short term objective	Implementation of the SSIP activities Evaluation	Document analysis	Participation logs Administrator observations	Yearly	SSIP Core Team, Sped Program Directors
17. Did the SSIP Core Team evaluate the implementation of the SSIP Activities?	Formative, short term objective	Evaluate the implementation of SSIP Activities Survey	Document analysis  Progress reports  Survey summaries	Logs  Student work observations	Yearly	SSIP Core Team, Sped Program Directors
18. Did the ELSI K-3(Read Well and Language for Learning) Program evaluate the effectiveness of teaching practices as well as progress of student achievement against established standards?	Formative, short term objective	Survey  Student outcomes (prepost assessments, etc.)	Survey Student outcomes (prepost assessments, etc.)	Students show progress on assessments measuring achievement on reading fundamentals and to the SIMR (when applicable)	Quarterly (for proximal measures – such as prepost assessments) and Yearly for SIMR measures	SSIP Core Team, Sped Program Directors

19. Did the SSIP Core Team analyze the results of the evaluation and will draft an evaluation report?	Formative, short term objective	Analyze results of evaluation	Document analysis	Results of evaluation Draft of Evaluation Report	Yearly	SSIP Core Team, Sped Program Directors
20. Did the SSIP Core Team gather stakeholders to share the evaluation results and gather their feedback for adjustments to the SSIP implementation as appropriate?	Formative, short term objective	Invitation and Agenda  Meeting Attendance  Survey	Document analysis Survey summary	Log of Stakeholders feedback	Yearly	SSIP Core Team, Sped Program Directors